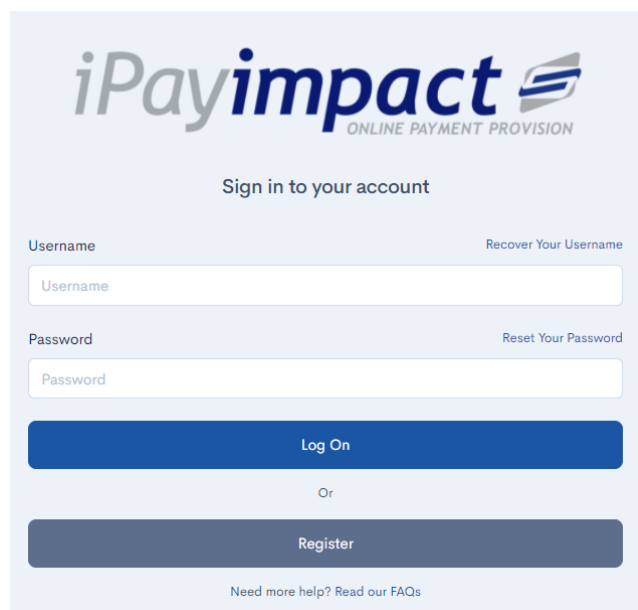


Set Up Your iPayimpact Account

Please do not set up more than one iPay account. If you have more than one child at the school or use iPay at another school, follow the Link Accounts instructions on the next page.

1. Go to www.ipayimpact.co.uk
2. Click Register



iPayimpact
ONLINE PAYMENT PROVISION

Sign in to your account

Username Recover Your Username

Password Reset Your Password

Log On

Or

Register

Need more help? Read our FAQs

iPayimpact Quick Start Guide for Parents

3. Enter the Account Ref provided by the school

4. Enter a username you will remember – you will need it to login

5. Enter your email address and confirm it (must match)

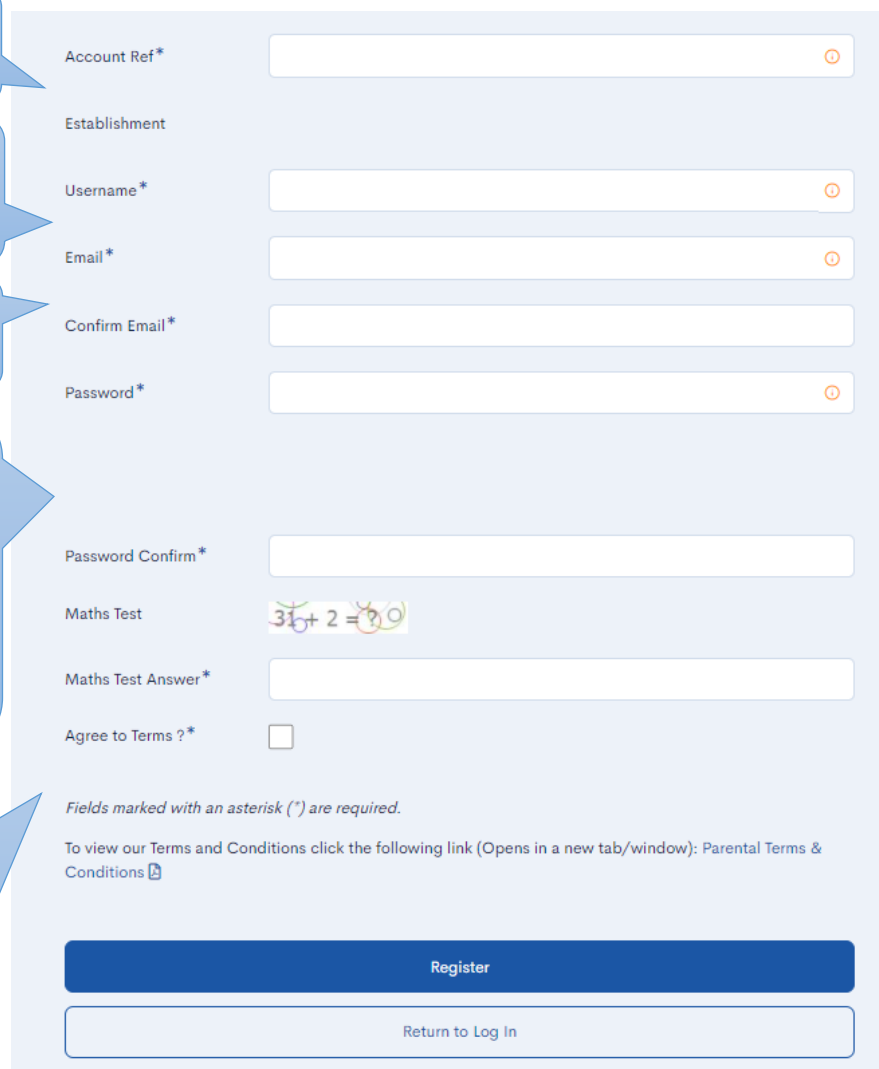
6. Enter a password and confirm it (must match). The password must contain at least:

- 6 characters
- 1 capital letter
- 1 number
- 1 special character

8. Complete the Maths Test – prove you are human

9. Read and tick 'Agree to Terms'

10. Click Register



Account Ref*

Establishment

Username*

Email*

Confirm Email*

Password*

Password Confirm*

Maths Test

Maths Test Answer*

Agree to Terms?*

Fields marked with an asterisk (*) are required.

To view our Terms and Conditions click the following link (Opens in a new tab/window): [Parental Terms & Conditions](#)

Register

[Return to Log In](#)

11. Now go to your email account and find your iPayimpact email. Click the link in the email to confirm your email address and activate your account.

12. You can now log in to your account. When you first login you will be asked to enter some personal details such as your name and address. This is to ensure that you don't have to keep entering these details when making a payment.

13. If the school is transferring from another parent payment system there may be a short delay while balances are updated.

Frequently Ask Questions

How do I link accounts?

If you have other children at this school or other schools, you can link them so that you can use the same account for all your children:

1. Log in to your existing account
2. On the Home page, click the 'Link an Account' button

Link Account to Login

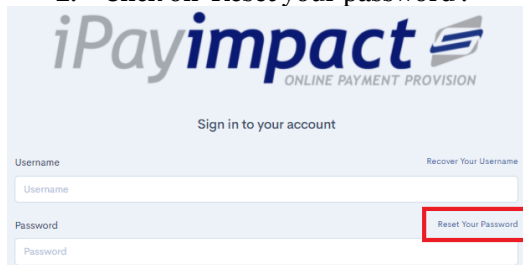
You can link multiple accounts to your login. Just enter the account key of other accounts you wish to link.

Link an Account

3. Enter the Account Ref for the child – provided by the school
4. Click Find Account and Establishment – select the school from the list (if offered)
5. Click the Link Account button

How do I reset my password?

1. Go to the log in page at www.ipayimpact.co.uk
2. Click on 'Reset your password'.



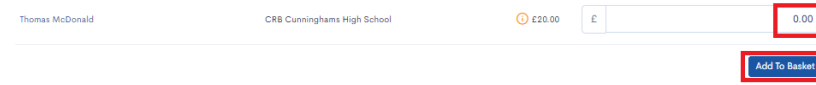
The screenshot shows the iPayimpact login page with the following elements:

- Logo: iPayimpact ONLINE PAYMENT PROVISION
- Text: Sign in to your account
- Form fields: Username (with a 'Recover Your Username' link), Password, and another Password field.
- Buttons: 'Reset Your Password' (highlighted with a red box) and 'Recover Your Username'.

3. Enter your Username.
4. Enter your email address.
5. Click on 'Reset Password'. A message will be sent to your email address with instructions on how to reset your password.
6. Click on the link in the email.
7. You can now enter your new password and confirm this by entering it again.
8. Click on 'Change Password'.

How do I pay for meals?

1. Go to the Home Page
2. Enter an amount
3. Click 'Add To Basket'



The screenshot shows the iPayimpact home page with the following elements:

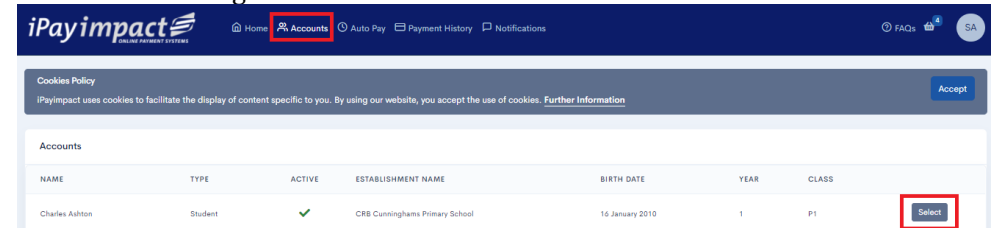
- User: Thomas McDonald
- School: CRB Cunninghams High School
- Balance: £20.00
- Input field: £ 0.00
- Button: 'Add To Basket' (highlighted with a red box)

What happens for Free School Meals?

If your child is entitled to free school meals, their account will be automatically credited with the allowance on a daily basis. If your child needs would like to buy more from the canteen you will need to make a top up their account as above.

How do I pay for other items?

1. Go to Accounts
2. Click 'Select' against the child's account

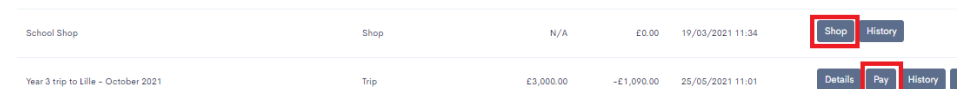


The screenshot shows the iPayimpact Accounts page with the following elements:

- Navigation: Home, Accounts (highlighted with a red box), Auto Pay, Payment History, Notifications
- Cookie Policy: Accept
- Accounts Table:

NAME	TYPE	ACTIVE	ESTABLISHMENT NAME	BIRTH DATE	YEAR	CLASS	
Charles Ashton	Student	✓	CRB Cunninghams Primary School	16 January 2010	1	P1	Select (highlighted with a red box)

- **School Shop/Supplies** - Click 'Shop'. Use the list find the right category and click 'Select Category'. Click on 'Details' for the required item. Complete any information needed (such as quantity) then Save Item in Basket required
- **Trips** –Click 'Pay' against the trip. Enter any information needed then click 'Save Item In Basket'



The screenshot shows the iPayimpact Shop and Trips page with the following elements:

- Shop Table:

Item Name	Category	Price	Quantity	Total	Date	Buttons
School Shop	Shop	N/A	£0.00	19/03/2021 11:34		Shop (highlighted), History

- Trips Table:

Item Name	Category	Price	Quantity	Total	Date	Buttons
Year 3 trip to Lille - October 2021	Trip	£3,000.00	-£1,090.00	25/05/2021 11:01		Details, Pay (highlighted), History

How can I get help?

Please contact your school